

**CORONADO LITTLE LEAGUE
CONSTITUTION FOR SEASON YEAR 2026**

Non-Discrimination Policy

Little League Baseball, Incorporated does not discriminate on the basis of disability, race, creed, color, national origin, gender, sexual orientation, or religious preference in any of its programs or activities.

ARTICLE I – NAME

This organization shall be known as **Coronado Little League**, hereinafter referred to as the "Local League."

ARTICLE II – OBJECTIVE

Section 1 – Mission

The purpose of this organization is to firmly instill in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority. Our goal is to help children become well-adjusted, confident, and responsible citizens.

Section 2 – Means of Achieving the Objective

To achieve this mission, the Local League shall offer a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers, and Members must recognize that the development of character and citizenship takes precedence over athletic performance or winning games.

In accordance with Section 501(c)(3) of the Internal Revenue Code, the Local League shall operate exclusively as a non-profit educational organization, providing a supervised program of competitive baseball and softball.

- No part of the organization's net earnings shall benefit any private individual or shareholder.
 - No substantial portion of its activities shall include lobbying or efforts to influence legislation.
 - The organization shall not participate in, or intervene in, any political campaign on behalf of or in opposition to any candidate for public office.
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ARTICLE III – MEMBERSHIP

Section 1 – Eligibility

Any individual who is sincerely interested in actively furthering the mission and objectives of the Local League may apply for membership.

Section 2 – Classes of Membership

(a) Player Members:

Any player candidate who meets the requirements set forth in Little League Regulation IV shall be eligible to participate. Player Members shall have no voting rights or ownership interest in the Local League.

(b) Members-at-Large:

Any adult who actively supports the objectives of the Local League may become a Member-at-Large upon election and payment of dues, as defined by the Board. These members may be issued a sequentially numbered membership card. The Secretary shall maintain an accurate roll of Members to determine voting eligibility.

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Only Members-at-Large in good standing are entitled to vote at General Membership Meetings. All Officers, Board Members, Committee Members, Managers, Coaches, Volunteer Umpires, and other elected or appointed officials must be active Members-at-Large in good standing.

Note: Members-at-Large automatically include all recognized volunteers of the Local League, such as Team Parents, Field Maintenance personnel, and others as designated by the Board.

Definition:

Unless otherwise specified, the term “Members” refers to Members-at-Large.

Section 3 – Other Affiliations

- (a) Members shall not be required to belong to or be affiliated with any other organization as a condition of membership in the Local League.
- (b) Members should not actively participate in the operation or promotion of other youth baseball or softball programs, including Club or Travel Ball, if it creates a conflict with the mission of the Local League.

Section 4 – Suspension or Termination of Membership

Membership may be terminated either voluntarily by resignation or involuntarily by action of the Board of Directors.

(a) Disciplinary Action:

The Board of Directors may, by a two-thirds vote at any duly constituted meeting, discipline, suspend, or terminate any Member—including Managers or Coaches—whose conduct is deemed detrimental to the best interests of the Local League or Little League Baseball, Incorporated.

The Member in question must be notified of the meeting, informed of the general nature of the charges, and given an opportunity to appear and respond.

(b) Player Disciplinary Action:

In cases involving a Player Member, the Board shall notify the player’s team Manager, who shall attend the meeting in an advisory capacity. The player’s parent(s) or legal guardian(s) may also attend. The Board may suspend or revoke the player’s participation rights by a two-thirds vote at a duly constituted meeting, provided a quorum is present.

ARTICLE IV – DUES FOR MEMBERS-AT-LARGE (NOT PLAYERS)

Section 1 – Establishment of Dues

Dues for Members-at-Large may be set at amounts determined annually by the Board of Directors for each fiscal year.

Note: Dues for Members-at-Large are separate from player registration fees, which are established annually by the Board of Directors in accordance with Regulation XIII (C). If no dues are collected for membership, Section 2 below does not apply.

Section 2 – Non-Payment of Dues

Members-at-Large who fail to pay their dues within thirty (30) days of applying for membership may be removed from the membership roll by a majority vote of the Board of Directors present at any duly constituted Board meeting. Such individuals shall forfeit all rights and privileges of membership.

ARTICLE V – GENERAL MEMBERSHIP MEETINGS

Section 1 – Definition

A General Membership Meeting is any meeting of the Members of the League, including Special General Membership Meetings as defined in Section 7. At least one General Membership Meeting per year is required—the Annual Meeting (see Section 6).

Section 2 – Notice of Meetings

Notice of each General Membership Meeting shall be delivered to all Members at their last recorded address by personal delivery, mail, or electronic means at least seven (7) days prior to the meeting. The notice must include the time, place, and purpose of the meeting. In lieu of the above, notice may also be provided in a manner authorized by the Members at a regularly convened General Membership Meeting.

Section 3 – Quorum

A quorum shall consist of at least twenty percent (20%) of Members (as defined in Article III – Membership), either present in person or represented by absentee ballot. No official business may be conducted without a quorum.

Section 4 – Voting

Only Members-at-Large and current members of the Board of Directors may make motions and vote at General Membership Meetings. The Board may invite and recognize guests for presentations or comments.

For voting purposes, each household represented in the League is entitled to one (1) vote, regardless of the number of participating family members.

Section 5 – Absentee Ballots

To accommodate a Member-at-Large in good standing who cannot attend a General Membership Meeting where Board elections will occur (including the Annual Meeting), an absentee ballot may be requested.

- The ballot must be requested directly from the Secretary.
- The completed ballot must be personally returned in a sealed envelope to the Secretary prior to the date of the election.
- The Secretary shall present all absentee ballots to the Election Chair (appointed at the meeting) before the voting process begins.

Section 6 – Annual Meeting of the Members

The Annual Meeting of Members shall be held on the third Saturday of September at 3:00 PM, unless otherwise scheduled by the Board, for the purpose of:

- Electing new Directors
- Reviewing and approving the Constitution and League Bylaws
- Conducting other necessary business

The Board may choose to schedule the Annual Meeting in conjunction with other League-related events to encourage participation.

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(a) Annual Report

At the Annual Meeting, the Membership shall receive a report, verified by the President and Treasurer or a majority of the Directors, which includes:

1. The condition of the League (presented by the President or designee)
2. A general summary of the prior year's income and expenses, current financial status, and the name of the financial institution where funds are held
3. A list of any real or personal property owned by the League and its location (if applicable)
4. A summary of assets acquired during the preceding year, including how and when they were acquired, and any expenditures made, including their purpose
5. The names of new Members-at-Large admitted during the year

This report shall be entered into the League records and the minutes of the Annual Meeting. A copy shall be submitted to Little League International.

(b) Election of Directors

The Members shall determine the number of Directors to be elected, which must be no fewer than one-half of the current Board and not less than seven (7) individuals.

(c) Election of Officers

Following the election of Directors, the Board shall convene to elect its Officers. The newly elected Board shall assume its duties no later than October 1.

(d) Required Officers

The Board of Directors shall include, at a minimum:

- President
- One or more Vice Presidents
- Treasurer
- Secretary
- Coaching Coordinator
- One or more Player Agents
- Safety Officer
- One Manager
- One Volunteer Umpire (only volunteer umpires may be elected to the Board)

Section 7 – Special General Membership Meetings

Special General Membership Meetings may be called by the Board of Directors, or at the discretion of the President or Secretary.

If ten (10) Members submit a written request, the President or Secretary shall call a Special Meeting to address the specified subject.

- No business other than that stated in the meeting notice shall be conducted.
- The meeting must be held no fewer than thirty (30) days after the request is received.

Section 8 – Rules of Order

All General Membership Meetings shall be conducted in accordance with Robert's Rules of Order, except where such rules conflict with this Constitution.

ARTICLE VI – BOARD OF DIRECTORS

Section 1 – Authority

The management and control of the property, affairs, and operations of the Local League shall be vested in the Board of Directors.

Section 2 – Increase in Number

The number of Directors established at the Annual Meeting may be increased at any subsequent General Membership or Special Membership Meeting.

- If the number is increased, additional Directors may be elected at that meeting or at a subsequent General Membership Meeting.
- Election of additional Directors shall require a majority vote of Members-at-Large present in person or represented by a properly executed absentee ballot (as outlined in Article V).

Section 3 – Vacancies

In the event of a vacancy on the Board of Directors due to death, resignation, or any other reason, the vacancy may be filled by a majority vote of the remaining Directors present at any regular or special Board meeting called for that purpose.

Section 4 – Board Meetings, Notice, and Quorum

Regular meetings of the Board of Directors shall be held:

- Immediately following the Annual Meeting of the Members, and
- At other times as determined by the Board.

(a) Special Board Meetings:

The President or Secretary may call a Special Meeting of the Board at their discretion. Additionally, the Secretary must call a Special Board Meeting upon receiving a written request from at least three (3) Directors.

- The purpose of the meeting must be stated in the notice.
- No business outside the scope of the stated purpose may be transacted at a Special Board Meeting.

(b) Notice of Meetings:

Notice of each Board Meeting shall be provided by the Secretary at least three (3) days prior to the scheduled meeting. Notice may be delivered in person, by mail, or electronically to each Director's last recorded address.

(c) Quorum:

No official business may be conducted without a quorum. A quorum shall consist of at least twenty percent (20%) present in person. No official business may be conducted without a quorum.

(c) Voting:

Only Board Members may make motions and vote at Board meetings. The Board may, however, invite and recognize guests for presentations or public comments.

Section 5 – Duties and Powers

The Board of Directors shall have the following responsibilities and powers:

- To appoint standing or temporary committees as needed and delegate appropriate authority to them, provided such delegation does not conflict with this Constitution.
- To adopt rules and regulations governing:
 - The conduct of Board meetings
 - The operations and management of the Local League

These rules must be consistent with the League’s Constitution and the Rules and Regulations of Little League Baseball, Incorporated.

The Board shall have the authority—by a two-thirds vote of those present at any regular or special Board Meeting—to discipline, suspend, or remove any Director, Officer, or committee member, pursuant to the procedures outlined in Article III, Section 4 (a) and (b).

Section 6 – Rules of Order

All meetings of the Board of Directors shall be conducted in accordance with Robert’s Rules of Order, except where such rules conflict with this Constitution.

ARTICLE VII – DUTIES AND POWERS OF THE BOARD

Section 1 – Appointments

The Board of Directors may appoint additional officers or agents as deemed necessary or appropriate and may define their powers and duties.

Note: Appointed officers or agents shall not have voting rights on Board matters unless they have been elected to the Board by the general membership or have been appointed to fill a vacancy on the Board in accordance with the League Constitution.

Section 2 – President

The President shall:

- a) Conduct the affairs of the Local League and implement the policies established by the Board of Directors.
- b) Ensure that all required background checks are completed per Little League Regulations I(b) and I(c) 8 & 9; this duty may be delegated to the League Safety Officer or another designated Board member.
- c) Present an annual report on the condition of the Local League at the Annual Meeting.
- d) Communicate regularly with the Board regarding league operations and propose suggestions that promote the welfare of the League.
- e) Ensure compliance with the policies, principles, rules, and regulations of Little League Baseball, Incorporated, as outlined in the League’s charter.
- f) Designate, in writing, other officers as necessary to execute contracts or leases on behalf of the League, provided such actions have prior Board approval.

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- g) Investigate complaints, irregularities, or conditions detrimental to the League and report findings to the Board or Executive Committee as appropriate.
- h) Prepare and submit an annual budget (with assistance from the Treasurer and/or Secretary) and oversee its implementation.
- i) In collaboration with the Player Agent, review and certify proof-of-age and residency documentation for all player candidates prior to tryouts or team selection.

Section 3 – Vice President

The Vice President shall:

- a) Act on behalf of the President in their absence or incapacity, provided such authority is granted by the President or Board. When acting as President, the Vice President shall have full presidential powers.
- b) Perform additional duties as assigned by the President or Board of Directors.

Section 4 – Secretary

The Secretary shall:

- a) Record the activities of the Local League and maintain all required files, mailing lists, and documentation.
- b) Perform all duties customarily associated with the role of Secretary, along with any additional responsibilities assigned by the Board.
- c) Maintain a current list of Members-at-Large, Honorary and Sustaining Members, Directors, and Committee Members.
- d) Issue membership cards to Members-at-Large, if authorized by the Board.
- e) Keep official minutes of meetings of the Members, Board of Directors, and Executive Committee, and ensure those minutes are entered into the official record.
- f) Manage all correspondence not specifically delegated elsewhere and carry out all orders, resolutions, and votes passed by the League.
- g) Notify all elected or appointed Members, Directors, Officers, and Committee Members of their election or appointment.

Section 5 – Treasurer

The Treasurer shall:

- a) Perform duties customary to the role and as assigned by the Board of Directors.
- b) Receive, safeguard, and deposit all League funds and securities in a Board-approved financial institution.
- c) Maintain complete and accurate financial records for all League income and expenditures, including those of any Auxiliary. All disbursements must follow pre-approved Board policies, and all checks must have dual signatures.
- d) Prepare an annual budget in cooperation with the President for Board approval at the Annual Meeting.
- e) Submit an annual financial report to the Membership, Board of Directors, and Little League International at the Annual Meeting.

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Section 6 – Player Agent

The Player Agent shall:

- a) Record all player transactions and maintain up-to-date records.
- b) Review player applications and assist the President in verifying eligibility based on age and residency.
- c) Conduct player tryouts, the player draft, and all other player selection meetings.
- d) Prepare the official Player Agent's list.
- e) Prepare, for the President's signature, team rosters and tournament eligibility affidavits for submission to Little League International.
- f) Notify Little League International of any approved trades or player replacements.

Section 7 – Safety Officer

The Safety Officer shall:

- a) Promote a culture of safety by educating participants and raising awareness of safety opportunities within the League.
- b) If designated by the President, conduct background checks as required by Little League Regulations I(b) and I(c) 8 & 9.
- c) Present an annual safety report at the Annual Meeting.
- d) Develop and implement a safety plan addressing activities, equipment, and facilities using education, compliance, and reporting.

To support this mission, the Safety Officer may:

- Education: Conduct safety meetings and distribute materials to players, parents, coaches, umpires, and volunteers.
- Compliance: Promote leadership and adherence to safety protocols across the League.
- Reporting: Establish a process to document incidents, notify appropriate parties, and track follow-ups.

Section 8 – Website Manager / League Information Officer

The League Information Officer shall:

- a) Manage the League's official website (as authorized by Little League International).
- b) Oversee roster maintenance and other digital functions.
- c) Assign appropriate administrative access to teams and volunteers
- d) Regularly update the site with news, scores, and announcements.
- e) Post and distribute information on League activities, including fundraising and sponsor updates, to the public, Members, and Little League International.
- f) Serve as the primary liaison for Little League and MyTeam.com for optimizing digital administration and communication.

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Section 9 – Manager/Coaching Coordinator

The Coaching Coordinator shall:

- a) Represent all managers and coaches to the Board of Directors.
- b) Submit a coach/manager training budget to the Board.
- c) Secure support and funding for a League-wide training program.
- d) Order and distribute educational materials to players, coaches, and managers.
- e) Organize mini-clinics and skill development sessions as needed.
- f) Serve as the League liaison to Little League’s coach and manager training programs.

ARTICLE VIII – EXECUTIVE COMMITTEE**Section 1 – Appointment**

The Board of Directors may appoint an Executive Committee consisting of no fewer than three (3) and no more than five (5) Directors. The President of the Local League shall be a mandatory member of the Executive Committee.

Section 2 – Purpose and Authority

The Executive Committee shall:

- Advise and assist the Officers of the Local League in matters concerning League operations and management.
- Exercise only those powers specifically delegated to it by the Board of Directors.
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Note: The Executive Committee shall not have authority to override or supersede actions or decisions of the full Board of Directors.

Section 3 – Meetings and Quorum

- A simple majority of the total Executive Committee members shall constitute a quorum.
- The affirmative vote of a simple majority of those present at a meeting with quorum shall be required to take action.

ARTICLE IX – OTHER COMMITTEES**Section 1 – Nominating Committee**

The Board of Directors may, at its discretion, appoint a Nominating Committee consisting of three (3) Directors and additional appointed Members-at-Large. This Committee shall:

- Identify and evaluate eligible candidates for the Board of Directors.
- Submit a proposed slate of Board candidates at the Annual Meeting.
- Recommend a slate of Officers and Committee Members to the Board, if such positions are to be filled.

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Section 2 – Membership Committee

The Board of Directors may appoint a Membership Committee composed of three (3) Directors and other appointed Members-at-Large. This Committee shall:

- Review prospective candidates for Honorary, Sustaining, and Members-at-Large.
- Investigate their eligibility.
- Recommend qualified candidates for election at the Annual Meeting or any regular or special meeting of the Members or the Board of Directors, as applicable.

Section 3 – Finance Committee

The Board of Directors may appoint a Finance Committee consisting of no fewer than three (3) and no more than five (5) Directors. The Treasurer shall serve as an ex-officio (non-voting) member of the Committee. The Finance Committee shall:

- Explore and recommend means of financing the League, including sponsorships.
- Submit recommendations to the Board for approval.
- If authorized, oversee collections at games and deliver funds directly to the Treasurer after each game.

Section 4 – Building and Property Committee

The Board of Directors may appoint a Building and Property Committee made up of three (3) Directors and other appointed Members-at-Large. This Committee shall:

- Identify suitable sites and development plans for League use.
- Work with the Finance Committee to explore funding options.
- Recommend repair and improvement projects beyond routine maintenance.
- Oversee execution of approved facility-related projects.

Section 5 – Grounds Committee

The Board of Directors may appoint a Grounds Committee responsible for:

- Maintenance and upkeep of playing fields, facilities, and surrounding grounds.
- Operating within the budget allocated for grounds maintenance as approved by the Board.

Section 6 – Playing Equipment Committee

The Board of Directors may appoint a Playing Equipment Committee, which shall:

- Obtain bids for necessary supplies and equipment.
- Make recommendations to the Board regarding purchases.
- Oversee issuance, maintenance, cleaning, and off-season storage of all equipment.

Section 7 – Managers Committee

The Board of Directors may appoint a Managers Committee consisting of three (3) Directors. This Committee shall:

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- Interview and evaluate prospective managers and coaches, including for Minor League teams.
 - Recommend qualified candidates to the President for appointment and subsequent Board approval.
 - Monitor the conduct of managers and coaches during the season and report findings to the President.
 - Investigate any complaints at the request of the President or Board and submit findings accordingly.
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Section 8 – Umpire Committee

The Board of Directors may appoint an Umpire Committee made up of three (3) Directors and additional appointed Members-at-Large. The Local League President shall serve as the chair of this Committee. Responsibilities include:

- Recruiting, interviewing, and recommending umpires (including a Chief Umpire and alternates) for appointment by the President.
 - Supporting the President and Chief Umpire in training, observing, and scheduling the umpire staff.
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Section 9 – District Committee

The Board of Directors may appoint a District Committee consisting of the Local League President (as Chair) and two (2) other Directors. This Committee shall:

- Assist the District Administrator with interleague and district functions.
 - Participate in selecting members of the District Administrator's Advisory Committee.
 - Help choose tournament sites and area tournament directors.
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Section 10 – Auxiliary Committee

The Board of Directors may appoint an Auxiliary Committee consisting of the Treasurer and two (2) Directors, along with additional appointed Members-at-Large. This Committee shall:

- Coordinate the activities of the League's Auxiliary.
 - Review and evaluate fundraising projects and recommend the use of proceeds.
 - Submit all Auxiliary activities to the Board of Directors for prior approval.
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Section 11 – Auditing Committee

The Board of Directors shall appoint an Auditing Committee consisting of three (3) Directors.

Note: The President, Treasurer, and any authorized signatories of League checks may not serve on this Committee.

The Auditing Committee shall:

- Conduct an annual review of the League's financial records prior to the Annual Meeting.
- Attach a report of its findings to the financial statement submitted by the President and Treasurer.
- Alternatively, the Committee may engage a Certified Public Accountant to conduct the review if directed by the Board or Membership.

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Section 12 – Minor League Committee

The Board of Directors may appoint a Minor League Committee composed of three (3) Directors. The Minor League Vice President shall serve as Committee Chair. This Committee shall:

- Be responsible to the Local League President for the administration and proper conduct of Minor League operations.

ARTICLE X – AFFILIATION**Section 1 – Charter**

The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall take all necessary actions to obtain and maintain such charter in good standing. The League shall dedicate its full efforts exclusively to the activities authorized under this charter and shall not affiliate with or operate any other program or organization.

Section 2 – Rules and Regulations

The Official Playing Rules and Regulations, as published by Little League Baseball, Incorporated, shall govern all play and operations of the Local League and shall be strictly adhered to.

Section 3 – Local Rules and Bylaws

Local rules, ground rules, and/or bylaws may be adopted by the Board of Directors, provided they do not conflict with the Constitution of the Local League or the Rules, Regulations, and Policies of Little League Baseball, Incorporated.

- Such rules shall be adopted at least one (1) month prior to the first scheduled game of the season.
- These local rules and bylaws shall expire at the end of each fiscal year and shall not be considered part of this Constitution.

ARTICLE XI – FINANCIAL AND ACCOUNTING**Section 1 – Authority and Financial Oversight**

The Board of Directors shall oversee all financial matters of the Local League. All income, including funds raised by the Auxiliary, shall be placed into a common league treasury. The Board shall direct expenditures in a manner that ensures no individual, team, or division is granted an unfair advantage.

- No Board member authorized to disburse funds may be a spouse or relative of the League President or Treasurer, nor may they have direct access to League funds without written approval from the Chair of the Audit Committee.
- Use of a League-issued credit or debit card is permitted, provided that the card and a corresponding receipt for each purchase are returned to the President, Treasurer, or Audit Committee Chair within three (3) days of the transaction.

Section 2 – Contributions

Contributions of funds or property to individual teams are strictly prohibited. All fundraising efforts shall support the common treasury of the League to ensure fairness and equal benefit for all participants.

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Section 3 – Solicitations

No solicitation of funds in the name of Little League Baseball, Incorporated shall be permitted unless all funds raised are deposited directly into the Local League treasury.

Section 4 – Disbursement of Funds

Funds of the Local League shall be used only for activities directly related to Little League operations and in compliance with the rules, regulations, and policies of Little League Baseball, Incorporated.

- All disbursements must be made by check, and each check must be signed by the Treasurer and any other officer(s) or authorized person(s) designated by the Board.

Section 5 – Compensation

No Director, Officer, or Member of the Local League shall receive any form of salary, compensation, or financial benefit for services rendered in their official capacity.

Section 6 – Deposits

All monies received by the Local League, including funds raised by the Auxiliary, shall be deposited into an account in the name of the Local League at US Eagle Federal Credit Union, or another institution approved by the Board of Directors.

Section 7 – Fiscal Year

The fiscal year of the Local League shall begin on October 1 and end on September 30 of the following year.

Section 8 – Dissolution of the League

In the event of the dissolution of the Local League, and after all debts and obligations have been satisfied, any remaining property or assets shall be transferred to another federally incorporated entity that:

- Shares the objectives outlined in Article II of this Constitution, and
 - Qualifies as a 501(c)(3) organization under the Internal Revenue Code, or any corresponding provision of a future code.
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ARTICLE XII – AMENDMENTS

This Constitution may be amended, repealed, or revised, in whole or in part, by a majority vote of the Members present at any duly organized General Membership Meeting, provided that proper notice of the proposed amendment(s) has been included in the meeting notice. A draft of all proposed amendments must be submitted to Little League Baseball, Incorporated for approval prior to implementation.

This Constitution was approved by the Coronado Little League Membership on September 27, 2025.



Amanda L. Lopez, President
Date: October 6, 2025

Little League ID No. 04310805
Federal ID No. 23-7333350

Make one copy for the District Administrator and copies for the Local League. Send original to Regional Headquarters via Little League Data Center File Cabinet. This Local League's Constitution on file at Regional Headquarters (most recently-approved copy) is the official Constitution of the Local League.

THIS BOX IS FOR REGIONAL USE ONLY

Date Submitted: 10/2/2025

Date Accepted: 10/6/2025

↳ By Brant Durden